

David Lubin PTG Meeting

Meeting Minutes – 6:30pm on January 16, 2018

No Principal's Report this meeting

President's Report: Sarah Phillips

Volunteer Opportunities: No matter your schedule, it's possible to volunteer.

DLASA: The current DLASA team will be stepping down after the spring session. We are looking for volunteers to take over running this program. The current DLASA team is willing to answer any questions or concerns.

Website Coordinator: We are looking for someone to take over maintenance of our David Lubin website and PTG website.

Spirit Wear: We are looking at February to roll out Spirit Wear through Cotton Shoppe. Sarah Phillips is heading this up but is looking for additional volunteers.

Fundraisers and Campus Updates: Sarah Phillips

East Sac Garden Tour (reported by Sarah Phillips)

The Garden Tour will be Mother's Day weekend, May 12 – 13, 2018. Brief overview of Garden Tour and volunteer opportunities. Garden Tour and Jog-A-Thon together bring in 84% of our fundraising dollars. Garden Tour mostly needs people to volunteer as funds come from ticket sales, tea garden sales, boutique, and Sweet Stop.

There are currently five confirmed gardens and the Garden Tour Committee is looking for two more.

Sarah Cray is the artist for this year's Garden Tour poster. She will also be in the boutique and posters with her artwork will be sold.

Jog-A-Thon (reported by Sarah Phillips)

The 13th Annual Jog-A-Thon will be on Friday, April 6, 2018. Brief overview of Jog-A-Thon and how it raises funds. Jog-A-Thon coordinators are passionate about each student receiving a free t-shirt. If anyone owns or knows someone who owns a business and would like to sponsor the Jog-A-Thon, they can contact Sarah Phillips or Elizabeth Ekdahl. Sponsorship starts at \$250 at which point your business logo will be put on the back of nearly 800 Jog-A-Thon shirts. Students can also be sponsors for \$25 and get their name/family name put on the shirt.

February 1st Wednesday Fundraiser (reported by Caroline Kilvein)

1st Wednesday will be February 7, 2018 at Suzie Burger. 25% of purchases will be donated to David Lubin.

School Tours (reported by Sarah Phillips)

Kindergarten Tours are going on right now. Kindergarten registration for neighborhood schools started today, January 16, and is happening at the school through January 31. Open Enrollment starts February 6, 2018.

Jessica Mclaughlin and Dani Rembleski are running the tours. Tours are on Fridays at 9:00am. There is no need to make a reservation, simply meet in the front office at 9:00am. The remaining tour dates are January 19, January 26, and February 2. You can also make a reservation for another time by calling the school.

Talent Show (reported by Libby Augusta)

The Talent Show is a fun evening for the David Lubin community. Any student can participate and permission slips for participation will be coming home soon.

An informational parent meeting will be held on January 30th. Rehearsals will be February 5, 6, 13, and 14. There will be two student assemblies on February 15 and 16. An evening performance will take place on February 16. Parents are responsible for ensuring their children have their performances rehearsed and memorized.

Yearbook (reported by Christina Stevenson and Sarah Phillips)

Lots of candid pictures are needed for the yearbook. We try to get at least one picture of every student in the yearbook. We are asking parents to take and submit pictures of field trips, school rallies, events, etc. A link to submit them will be coming soon.

Christina is hoping to have separate pages for band, music, art, gardens, Jog-A-Thon, Talent Show, Sutter's Fort, and Sly Park among others.

Next meeting February 20, 2018 at 6:30pm

Executive Meeting Minutes – 7:30pm on January 16, 2018

President's Report

Review and approve minutes:

Sarah Phillips made a motion to approve the minutes. Caroline Kilvein seconded the motion. The minutes were approved.

Other:

Acasia will resign from the Board for this year.

Treasurer's Report: Josette Cuevas reported

Fundraising

1st Wednesday: Chipotle: \$564.73

Gift Wrap: \$6,032.03

Costs

Beautification: submitted report from the 2016-2017 school year. A check for the 2017-2018 check will be made out for \$2,500.

Family Boxes: budgeted funds were used in December for family boxes.

Classroom Enrichment: 5th grade classes (Yayasaki and Bourbakis) have used their funds.

Music: Ms. Hunt's salary has been paid for November and December.

Other

Josette will check with the DLASA team in regards to final numbers for additional expenses, if any. Old bank accounts need to be closed out (due to a re-filing with the Secretary of State, our bank opened all new checking accounts – old accounts were still open to ensure we would not miss payments or lose funds). Amazon Smile and eScrips still use old account numbers – need to switch. Sarah Phillips will ensure domain fees and PTG insurance is using the correct account numbers.

Fundraiser and Campus Updates

Spirit Wear:

Spirit Wear will be rolling out soon. Sarah Phillips is looking for folks who would like to take this on. Cotton Shoppe does all Spirit Wear through a website – no collecting forms or money on our end. Work is primarily choosing what gear will be on the online store. Sizing was also off – try to get Cotton Shoppe to have sizing charts available or advise parents to order a size smaller as sweatshirts run large.

Music:

Sarah Phillips met with Ms. Hunt to discuss music in 5th and 6th grades and student engagement. Ms. Hunt feels 5th grade is going well but will alter her curriculum if needed. For 6th grade, she has updated her curriculum to reengage students but will continue to work with the 6th grade teachers if things need to be changed again or to allow students to vote on their teacher pre-approved topics. The hope is that next year's 6th graders, as well as subsequent years, will have more engagement from students as they will have had more years of music.

Concerns were raised in regards to scheduling, specifically in kindergarten classes. Ms. Hunt schedules with the teachers directly but has had to change classes once they're set. Teachers are coordinating around library, lunch, and art classes, so having a set schedule is important.

ESIA Grant:

Desire for this grant is to give an additional \$250 to Sly Park, funds to Ms. Jane for additional art supplies, and \$50 for the Nature Bowl registration.

New CPA:

Our CPA, Ronald Rienks, passed away this past December. His children have been referring clients to another CPA, Chuck Nicholson. Sarah Phillips spoke with him and he has worked with non-profits and would charge fees similar to what Ron Rienks charged. Josette Cuevas will ask her father's CPA for a quote to compare.

We also need to get a W-9 to Ms. Hunt and new CPA will help with this.

Positive Parenting Seminar:

Melody Fananapazir is a local parent and friend of Sarah Phillips who reached out in regards to putting on a Positive Parenting Seminar. She

can do a mini presentation in 30 minutes for parents and teachers about bullying and teaching children to be resilient, as well as positive discipline techniques. Her fee is \$50 to speak. Sarah will discuss this with Mr. Dixon.

Bullying Seminar:

Melody can do a separate bullying seminar but we are also looking into other options for speakers to address our student body as a whole.

Volunteers:

We discussed ways to motivate more parents to volunteer at the school. We are also hoping to get two teachers to sit on the PTG Board as it states in our bylaws. Mr. Dixon will speak to the teachers and Sarah Phillips offered to speak at the next staff meeting.

Next meeting February 20, 2018 at 7:45pm