

## David Lubin PTG Meeting

Meeting Minutes - 6:31 pm on May 15, 2018

Principal's Report: Sarah Phillips for Mr. Dixon

*Student Support Center Update:* Bethany will join our staff. She will be here two days a week and is a school social worker. You can meet her this Thursday at the School Site Council meeting.

President's Report: Sarah Phillips

*Presentation of 2018-2019 Board of Directors:*

President: Sarah Phillips

Vice President: Sarah Caples

Treasurer: Josette Cuevas

Secretary: Natalie Tamblyn

Parliamentarian: Caroline Kilvein

Members at Large: Regina Brown, Elizabeth Ekdahl, Holly Silliman, Libby Sanchez

Teacher Representatives: Ms. Augusta, Ms. Williams

*Volunteer Opportunities:*

- *Webmaster:* Our current webmaster's children are matriculating out of David Lubin next year. We are looking for someone who can take her place. The webmaster updates the PTG calendar and the Garden Tour calendar. Please contact [lubinPTG@gmail.com](mailto:lubinPTG@gmail.com) for more information.
- *DLASA:* We have a group of parents who are planning and organizing the program for next year. We are looking for one to four parents who can stay after school during the DLASA hour and make sure students are checked into the classrooms. If we do not have someone on campus during the DLASA hour, we will not be able to have DLASA. Please contact [lubinPTG@gmail.com](mailto:lubinPTG@gmail.com) for more information.
- *David Lubin Musical Theater (DLMT):* A Volunteer Coordinator is needed to help coordinate the volunteers for Suessical. Contact the PTG for more information at [lubinPTG@gmail.com](mailto:lubinPTG@gmail.com).

Fundraisers and Campus Updates: Sarah Phillips

*Online Auction:* May 12 - 25. This is our final fundraiser of the year. Handouts are being sent home and social media is being updated. Anyone can bid on the items - they do not have to be a David Lubin family. The auction can be accessed online at [www.32auctions\2018DavidLubin](http://www.32auctions\2018DavidLubin).

*June 1st Wednesday (June 6):* Lunch (12pm - 2pm) and dinner (4pm - 6pm) at Buckhorn Midtown. You will have to have your flier.

*Jog-A-Thon Update:* Our Jog-A-Thon was on April 20th. The kids had a great time. We made \$20,200. This is a school record!

*East Sac Garden Tour Update:* This is our biggest fundraiser of the year. Final numbers are not in yet but we had record pre-sales this year.

*Yearbook:* Deadline to order is May 15. \$18 per yearbook. You must preorder.

*Box Tops:* Due May 25. Mrs. Kane is currently collecting these.

*Open House:* Wednesday, May 30. 5:30 pm - 7:00 pm. Mrs. Jane will host her student art show.

*Book Fair:* May 29 - June 4. Mrs. Kane will open the library to families during Open House. Mrs. Kane can also use help with set up on May 24.

*David Lubin Musical:* Show dates will be May 31, June 1, June 2 (two shows). More information is coming on when tickets will be available. We are looking for a volunteer coordinator. If you would like to volunteer, please email [lubinPTG@gmail.com](mailto:lubinPTG@gmail.com).

*Lubinpalooza:* This year's Lubinpalooza will be June 8th at 5:00 pm. Ms. Hunt is preparing a student performance. Ms. Hunt's band will play back-up and the kids will sign the songs. We will have food for sale, great instrumental groups, and t-shirts for sale.

*Other Items:*

Scott Thurston and Jennifer Kennedy submitted a petition signed by parents regarding the poor condition of the blacktop. They also testified in front of school board and followed up three times with Ms. Cochran. Libby Sanchez has discussed with Mr. Dixon possible next steps.

**Next meeting in September.**

## Executive Meeting Minutes - 7:37 pm on May 15, 2018

### President's Report

*Review and approve the minutes:*

Sarah Phillips made a motion to approve the minutes. Libby Augusta seconded the motion. The minutes were approved.

*2018-2019 PTG Board: Welcome new members! We have a full board this year!*

### Treasurer's Report

We have a treasurer email account: [LubinPTGtreasurer@gmail.com](mailto:LubinPTGtreasurer@gmail.com)

*Transportation Costs:* If teachers want to use funds for buses, they need to send Josette an email to let them know how they are using the funds so she can watch for the invoice. Teachers also need to keep and submit receipts for tax purposes. At the beginning of next year, Josette is planning on providing teachers with a clear process for submitting receipts.

*Other Notes:* B Street provides a discount if we pay within a certain time period.

#### *Fundraising*

1st Wednesday at El Nov - doing this after Easter may not be the best.

Network for Good - \$170 donations

Still waiting on Amazon Smile and EScript amounts.

#### *Costs*

Garden Tour expenses are coming in and revenue is not yet calculated.

Jog-A-Thon expenses need to be submitted. We are somewhere around \$20,200 right now in revenue

### Next Steps

#### *Summer Meetings:*

End of Year Wrap-Up and Social: Friday, May 25 - 6:00 pm at Libby Sanchez's house. (800 46th Street)

Budget Meeting: Wednesday, July 18 - 5:00 pm at El Novillero. (4216 Franklin Blvd)

Scheduling Meeting: Thursday, July 19 - 6:00 pm at Elizabeth Ekdahl's house. (2251 Murieta Way)

Kindergarten Pick-Up: Sunday, August 19 or Sunday, August 26 - 2:00 pm (need to confirm with kinder teachers)

Teacher Luncheon: Date TBD but most likely M,T,W of the week before school starts. School starts Aug. 30.

*Restructure:*

Sarah would like to rethink the fundraising structure next year. Sarah would also like to keep better track of what we are asking parents to donate (time, goods, or money).