

David Lubin PTG Executive Committee Minutes

October 16, 2018

7:30 pm

President's Report (Sarah Phillips):

Sarah Phillips made the motion to approve the September minutes. Seconded by Libby Augusta. Minutes were approved.

Childcare

- Sarah would love another PTG member to help manage the PTG meeting day care.

Update on Music

- 3rd and 4th grade will use recorders this year.
- 3rd - 5th will receive 45 minutes of music instruction.
- K-2 will receive 30 minutes of music instruction.
- The 5th/6th split will receive 45 minutes of music instruction. This will be used to pilot a potential 6th grade curriculum for the 2019-2020 school year.
- 6th grade will have promotion rehearsals.
- We are looking for someone to take over band for the 2019-2020 school year. This involves answering email, securing a place to practice, being a liaison between the school and the Mandarins, and awarding scholarships.

Update on LAX

- Due to the structure of the LAX aides employment with the district, the school district has had to repost the LAX positions. The positions have not been posted due to the hiring freeze at the district. Mr. Dixon is trying to work with the district to secure the aides.
- There was a general discussion on the LAX program and what, if any changes, are needed to be made to the program.
- The PTG is going to create a survey for the teachers to see what their thoughts are on the LAX aides.

Treasurer's Report (Josette Cuevas):

Fiscal year begins in January.

We have made enrichment fund payments. Teacher's are getting used to using the new email system.

Do we want to use the maximum number of students allotted per class to determine the total amount of enrichment money for each student? K-3 can have up to 24 students. 4-6 can have up to 32 students.

We budgeted a line item for field trip scholarships (parents and guardians only). What is the process for awarding these funds? We should remind teachers of this fund and teachers will reach out to the treasurer.

The CPA said a lot of our records are ok to be digitized. *Can we use the treasurer money to purchase a flash drive/external hard drive to saved scan documents? The*

idea of using Google Drive for the Treasurer's account to save this information was given. Josette will look into this.

Fundraiser and Campus Updates:

Spirit Wear:

- We need someone to take this over.

Catalog Sales Wrap-Up:

- We sold \$8,500 online. We do not know yet how this will break down.
- We are still waiting on how much cash/checks were deposited.
- We should have better numbers next month.
- We will likely keep this fundraiser again next year.

DLASA:

- This will not be happening for the fall.
- We need a new DLASA committee to bring this program back this spring.

PTG Funds:

- We are waiting on one more item to roll over from the new to old back accounts. Once it rolls over, we will close the old account.
- We would like to make sure we have enough in savings to fund our core enrichment.
- We have a \$15,000 surplus. Sarah would like to propose saving this money until the end of the year. We would like to have a better idea of what our current fundraisers will bring in this year.

Our next meeting will be Nov. 13 at 7:45 pm.