

# David Lubin PTG Budget Meeting Minutes – June 18, 2019

Attendees: Mr. Dixon, Ms. Polo, Ms. Kane, Ms. Jane, Ms. Robbins, Ms. Thomas, Jessica McLaughlin, Ms. Hashimoto

Attending Board Members: Sarah Phillips, Erin Brown, Natalie Tamblyn, Josette Cuevas, Libby Sanchez, Caroline Kilvein, Elizabeth Ekdahl, Mary Ann Williams, Libby Augusta

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## Funding Requests

### Jessica McLaughlin - STEAM Coordinator Proposal

(Please see attached proposal for complete proposal)

Objective: Increase student achievement in Language Arts, Math, and Science and provide enrichment opportunities in areas of STEAM. Includes LAX for K-3.

Proposed plan is flexible. Coordinator would be responsible for putting measures in place to measure improved achievement in targeted academic areas.

Questions: Does intervention time have to occur before or after school? Why does math intervention not include 6th grade? Could there be a math homework club at lunch to reach those that can attend before or after school tutoring? Would there be a teacher presence on the interview panel?

### Ms. Kane - 2019-2020 Budget Proposal

(Please see attached proposal for complete proposal)

\$1000 - Decomposed granite, mulch, soil

\$500 - Plants

\$250 - Misc expenditures such as sprinkler heads, tools, etc.

\$250 - Peace Garden needs thicker fencing. The current fencing we have is dangerous.

\$500 - Decorative cups on back fence. Add yellow, orange, red *David Lubin Rocks*. Also add flowers and stars.

### Ms. Jane - 2019-2020 Art Program Proposal

(Please see attached proposal for complete proposal)

Art Program Proposal - additional \$100 to supplies, slight addition to chalk budget and an increase to the prize winners for the Garden Tour poster contest, \$500 visiting artist category to present to students. Total request of \$21,500 - this includes Ms. Jane's salary and all materials

### **Ms. Jane - Art Room Improvement Budget**

(Please see attached proposal for complete proposal)

Just under \$300 to replace all the chairs and tables. Ms. Jane indicated this is the priority.

We also need to upgrade the lightening in the room.

We would also like to purchase new bookcases.

### **Ms. Jane - 2020 Lubinpalooza**

(Please see attached proposal for complete proposal)

We would like to see this event become a showcase for our music program. We would also like to tie it to our talent show and theatre program.

Two options.

1) We can run the event and funding through PTG. We can have a talent stipend for \$500. If there was a talent stipend, this would be a non-ticketed event. The proposed expenses for food and t-shirts could be recouped in sales.

2) Lynette and Tim Chong-Tautz would fund the event and run it similar to the Scholastic Book Fair. A teacher representative would be asked to work with the event and sign off on all financials.

Questions: Would Lynette and Tim be open to completing the necessary paperwork on financials?

### **Ms. Thomas - Sly Park Funding**

We would like to build in a grant to help pay for Sly Park fees. This year we paid out \$2000 towards camp. This is usually consistent between years. Instead of field trip money, we would like to ask for \$1000 for Sly Park. This would be in addition to PTG child care and the scholarships.

### **Ms. Thomas - Mr. Clark and PE funds**

Mr. Clark does not currently receive any money toward PE supplies. He would like to receive \$1 per student. This would be about \$500 per year.

### **Libby Sanchez - \$40,000 Technological Expenditures**

(Please see attached proposal for complete proposal)

New computers for 4-6. The lower grades would use the existing computers. We will also need new computer carts.

We would also like to earmark an amount of money as a stipend. This would allow teachers to identify individual or grade level needs for software requests.

We would like to purchase covers for the iPads.

We would like to purchase smart boards. We would not be able to purchase one for each teacher.

We would want to also purchase some new projectors and mount all projectors on the ceilings.

#### **Ms. Hunt - Music Proposal:**

(Please see attached proposal for complete proposal)

16 sessions per classroom K, 1, 2, 4 and DHH/Special Education. This is two music classes per month. 1/2 hour sessions. 3rd grade would receive 16 sessions with recorders. 6th grade will have music practice for promotion. Ms. Hunt is proposing an elective choir class for 5th and 6th grade. She would have a winter and spring performance for the choir. Choir would have 20 sessions and meet would meet at lunch. \$11,140 is her requested budget.

#### **Additional Information Presented:**

We currently have \$40,000 sitting at the district office. Sarah Phillips recently met with Dave Ross regarding the money we have sitting at the district office and the risk of not getting it back. Mr. Ross recommended a few things we can do to ensure the money remains at Lubin.

Mr. Dixon wanted to propose that we use the \$40,000 to help fund our social worker but he did not present his proposal tonight. Sarah Phillips suggests we use the \$40,000 on concrete items. She proposes that we use a portion of the money to cover Ms. Jane's salary next year.

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## **Budget Items**

### **Budget Item Exhibit A (see attached; amendments are below):**

Classroom Enrichment: New Total \$7310 (excludes 6th and 4th grade).

Add new line items:

4th grade \$1200 for Sutter's Fort.

6th grade \$2000 for Sly Park Enrichment Fund.\*

\*This item will need to be revisited in 2020-2021 due to changes in enrollment numbers.

Remove: Photojournalism

Sarah Phillips proposed to vote yes. Seconded by Caroline Kilvein and Libby Augusta.  
Approved.

### **Ms. Jane 2019-2020 Art Program Proposal:**

For art instruction, Sarah Phillips would like to make a motion to use the David Lubin Restricted funds to pay the proposed \$18,200 for Ms. Jane. Seconded by Libby Augusta. Approved.

No objections to Ms. Jane's additional proposal items. Sarah Phillips motioned to vote yes. Libby Augusta seconded. Approved. Total additional items come to \$3,300. Adding a line item for visiting artists at \$500.

**Ms. Jane 2019-2020 Art Program Proposal:**

Elizabeth Jackson would like to move that we approve \$2900 for the tables and stools. Sarah Phillips seconded the motion. Approved.

Sarah Phillips made a motion to approve the \$600 for new bookshelves. Natalie Tamblyn and Elizabeth Ekdahl seconded the motion. Approved.

**LAX Aides:**

Josette Cuevas moves to strike LAX Aides. Seconded by Sarah Phillips. Approved.

**STEAM Coordinator:**

Sarah Phillips made a motion to hire a STEAM Coordinator. Libby Sanchez seconded the motion. Approved. Two line items will be added: \$27,000 for STEAM Coordinator and \$500 for Supplies.

**DLASA:**

Libby Augusta would like to take on DLASA and work with the current DLASA parents to keep the program going. Josette Cuevas proposes to remove the \$200 from the budget this year. There is a current running budget of \$1583.31. This would remain. Natalie Tamblyn seconds the motion. Approved.

**Movie Night:**

Sarah Phillips moves to keep the budget at \$500. Caroline Kilvein seconded the motion. Approved.

**Beautification:**

Sarah Phillips motions to put forth \$2500 for the Beautification fund. Seconded by Elizabeth Jackson. Approved.

**Bi-Monthly Coffee and Music Stands:**

Motion by Sarah Phillips to remove. Seconded by Erin Brown. Approved.

**Jog-A-Thon:**

Sarah Phillips motioned to remove Jog-A-Thon. Seconded by Libby Augusta. Approved.

**Field Trip Scholarships:**

Sarah Phillips mentioned to keep the item at \$300. Libby Augusta seconded the motion. Approved. PTG will make a better effort to let teachers know that there are scholarships available.

**Music Proposal:**

Sarah Phillips would like to make a motion to approve \$500 to purchase instruments and \$11,140 to fund the program. Mary Ann Williams seconded the motion. Approved.

PTG will confirm with Ms. Chloe Williams about classes for intermediate DHH and will talk with Mr. Brewer and Mr. Kinnean about reallocating the 4th grade music budget to practice for Sutter's Fort for 4th grade and the remainder going to primary classes for additional class time.

### **Lubinpalooza 2020:**

Josette Cuevas motions to budget zero for Lubinpalooza. Sarah Phillips seconded. Approved.

Sarah Phillips would like to motion to propose a counter proposal to the Lubinpalooza Committee. The proposal will include tent, sound, and free admission. Invoices must be submitted to PTG for payment. Natalie Tamblyn seconds the counter proposal. Two opposed. There is a majority vote to proceed with a counter proposal.

### **Mr. Clark and PE Funds:**

Josette Cuevas proposes \$500 for PE equipment. Natalie Tamblyn seconds the motion. Approved.

### **Quickbook Fees:**

Sarah Phillips motions to add \$120 to the budge for Quickbooks. Mary Ann Williams seconds the motion. Approved.

### **Social Worker:**

A general discussion occurred regarding funding a social worker. The board voted not to fund this position with PTG funds. They are not opposed to future proposals.

### **Computers:**

We would like to fund the full \$40,000. This includes \$21,800 that remains at the district in restrictive funds and \$18,200 from our current budget. It would cover computers, computer carts, projectors, projector hardware, iPad covers, and a software stipend. Sarah Phillips made a motion to use these funds for the above technology. Seconded by Mary Ann Williams. Approved.

### **2018-2019 Surplus**

Sarah Phillips made a motion to postpone discussion on how to use these funds. The board approved this motion.