

David Lubin Parent Teacher Group (PTG)

Executive Meeting Minutes

January 12, 2020 - 7:00 pm

Zoom video conference call

Present: Erin Brown (President), Jazz Mixon (Vice President), Anthony Dal Ben (Treasurer), Norma Hoss (Parliamentarian), Mike Downey (Secretary), Kit Adsetts, Kate Buehler, Erin Powers Gomez, Gillian Tarkington (Members-at-large), MaryAnne Williams, Libby Augusta (Teacher Representative)

Absent: None

Quorum established.

President's Report

- Mike moves to approve November General Membership meeting minutes and November Executive meeting minutes. MaryAnne seconds. Unanimous voice vote approval, motion passes.

Treasurer's Report

- Review of December revenue and expenses
 - Art instruction payroll (Plan to pay monthly)
- How is Classroom Enrichment calculated and what should Treasurer "check" before releasing funds to requests? Classroom Enrichment is for grades, K-3 & 5. Use \$20 per student and assume 24 students for grades K-3 and 33 students for grade 5.
- STEAM Coordinator position is funded by PTG and does not need to be a credentialed teacher. The position can be whoever/however PTG designs it to be. If the STEAM coordinator is not credentialed, there are some other District rules that may need to be followed (e.g. they just can't be alone with children, need to be accompanied by the classroom teacher. Not 100% sure on that).

Fundraiser/Campus Updates: Other Discussion

- Marquee discussion
 - Original fundraiser goal of \$15,000 but was later discussed and pared back. Disconnecting from the building would be cheaper, and probably easier to approve at District level.

MINUTES

- Volunteers
 - Garden Tour, possible art supply disbursement
- Virtual STEAM Night
 - Parents prepare a short zoom video
 - Start thinking about ideas
- Anti-racism training
 - Connecting with Mai Lee at the District
 - Will ask about resources for Board, teachers, families (multiple levels).

Meeting Adjourned

Next meeting: Tuesday, February 9, 2020 at 7:00 pm via Zoom