

David Lubin Parent Teacher Group (PTG)

Executive Meeting Minutes

May 25, 2021 - 6:00 pm

Zoom video conference call

Present: Erin Brown (President), Jazz Mixon (Vice President), Mike Downey (Treasurer), Kit Adsetts (Secretary), Norma Hoss (Parliamentarian), Kate Buehler (Member-at-large), MaryAnne Williams (Teacher Representative)

Absent: Gillian Tarkington and Erin Powers Gomez (Members-at-large), Libby Augusta (Teacher Representative)

Quorum Established.

Special meeting called to discuss end of year activities for students.

- Garden tour shirts
 - Ms. Williams has worked to get shirt sizes. She has coordinated with Christy on shirts.
 - Total of 579 t-shirts at \$6.10 plus tax and no shipping. Approx. \$3,600.
 - Shirts will be ordered tonight and should arrive 6/10 to 6/12.
 - Last days are 6/16 and 6/17 depending on cohort.
 - Ms. Williams will ask Dixon if a parent (or two) can package them up on campus.
 - How do we distribute to Cohort C? Potentially on Monday, 6/14 or Friday, 6/18.
- Group photos and treat
 - Could do it at recess, so would be by grade level. Ms. Williams will follow up with teachers.
 - Erin will bring fruit popsicles on each day, approx. 500 total.
 - Kit to find a few saying to go with ice pops.
- Teachers' treat – Ms. Williams not present for this discussion
 - Erin to ask Starbucks if they will donate coffee.
 - Panera or Noah's for discount – Kit to find a volunteer and confirm date with Dixon. Ask Tim to put it in teacher's lounge. Suggest Friday 6/11.

Treasurer Update.

- 6th grade graduation – enrichment funds for graduation treats
 - Teachers do have sufficient enrichment funds
 - All present agreed to using the enrichment funds, but no additional funds.
- Garden Tour Donations
 - Mike will send list of people who gave and will assign emails for sending thank you notes.

Meeting Adjourned

Next meeting: June 8th, 2021 @ 6:00 PM