

David Lubin Parent Teacher Group (PTG)  
**Executive Meeting Minutes**  
 March 9, 2022 – 7:00 pm  
 Via Zoom

### Attendees

Name	Role	Attendance
Jazz Mixon	Co-President	Present
Gillian Tarkington	Co-President	Present
Lisa Ashley	Parliamentarian	Present
Mike Downey	Treasurer	Present
Kit Adsetts	Secretary	Present
Kate Buehler	Member at Large	Present
Caroline Dunivant	Member at Large	Present
Leslie Oberst	Member at Large	Present
Chris Froh	Member at Large	Present
Libby Augusta-Bettinger	Teacher Representative	Absent
MaryAnne Williams	Teacher Representative	Present

### Quorum Established

### Presidents' Report

- Kit Adsetts moved to approve the February Executive Board and General Meeting minutes. Caroline Dunivant seconded. Motion passed with unanimous voice vote.

### Treasurer's Report

- Shared budget for March
- Revenue – Petra Greek \$500 and \$1000 farm fresh to you, amazon smile
- Expenses – Mike will check in with Ms. Jane with the extra line items and budget status, Nature Detective fees are going in STEAM Coordinator
- January had 3 charges for godaddy – Mike to check with Joelle (looked like Erin Brown's card), but February had Bluehost (which is PTG) and then new garden tour website.
- 4<sup>th</sup> Grade teachers – still have \$1300 budget for Pioneer Day
- Garden Tour – stripe – PTG could use it as well.
- District is paying for Sly Park – Jazz to confirm with Dixon if we have accepted those funds
- Quick Books
  - Kit to ask Josette about quick books
  - Per Leslie - 5013C status can get a deep discount
- CPA extended our tax filing automatically – Mike working on it with CPA



## Fundraiser and Campus Updates

- Election Nominations
  - Kyra Johnson – she was maybe interested in treasurer
  - Co-secretary – Maybe one run for secretary and one member at large, but share the work.
  - Open board meetings going forward on campus
  - Lisa to talk to Buthaina and Mike to talk to Kyra to figure out if they will run
- Music Program
  - Chris talked to upper grade teachers. They are super busy at end of the year and the timing is tight. 5<sup>th</sup> and 6<sup>th</sup> decided was too much to add to their load. Took one month to get green light on K-3<sup>rd</sup>.
  - Chris asked – Is it okay to go ahead with just K-3 for 10-week pilot?
    - General consensus is yes, because it is what we did with Nature Detectives and 5<sup>th</sup>/6<sup>th</sup> turned it down.
    - Williams and Leslie Oberst to touch base regarding 5<sup>th</sup> grade.
  - The upper grade modules are self-contained, make DIY instruments.
    - To get 10 weeks in, they have to start right away. Need to respond by Friday.
    - A teaching artist comes in from CLARA – 45-minute session once per week for 10 week.
    - Do a performance at the end (Lubinpalooza?)
  - General Music Educator – Chris will continue to look for a lower grade educator.
    - Could we split a position for a potential teacher with another school – Theodore Judah?
- Fundraising meeting Next Tuesday and Wednesday at 6 PM
  - Lisa will put it out on slack and will get word out.
  - Intention is a smaller group. Goal is to fine tune which fundraisers we want to focus on next year and how to coordinate better with the Garden Tour.
- PTG Meetings, STEAM Night and Lubinpalooza
  - Dixon confirmed on campus outdoors events okay
  - Meeting time over, so Kit will coordinate the following potential onsite events via Slack
    - PTG Meeting – On campus
      - Will need to see if we can get 6th graders and one parent volunteer to watch kids
    - STEAM night – need to select a date (usually a Thursday or Friday night)
    - Lubinpalooza – Friday, June 10

### Next meeting:

- April 5, 2022 at 7 PM.

### Meeting Adjourned