

DAVID LUBIN ELEMENTARY

PARENT TEACHER GROUP

David Lubin PTG Board Meeting Minutes October 11, 2022, 5:30 PM

In Attendance:

Kit Adsetts, President - Present
Cece Broussard, Treasurer - Present
Kate Buehler, Parliamentarian - Present
Beverly Garber, Member at Large - Present
Caroline Dunivant, Member at Large - Present
Erin Martin, Member at Large - Present
Buthaina Hassen, Member at Large - Present
Kristin Saldana, Teacher Representative - Present
MaryAnne Williams, Teacher Representative - Present
Lisa Ashley, Secretary - Absent
Vice President – Vacant

Quorum Established

President's Report

- Kit Adsetts moved to approve the September Meeting minutes. Caroline Dunivant seconded. Motion passed with unanimous voice vote.
- Jazz Mixon resigned as Vice President.
- DEI Committee Update
 - First meeting went well and next meeting is October 19.
 - They would like to provide childcare similar to PTG meetings, but we haven't managed to identify childcare for all the PTG meetings, so parents may take turns.
 - Will look into ways of spending approved \$5000
- Music Program Update
 - CLARA has started for 5th and 6th with ukuleles
 - Mrs. AB is scheduling Ms. Crystal, start week of Oct. 10 for lower grades
 - All pre-K through 4th graders will get a lesson every other week (alternating with art) beginning 10/21
- STEAM Update
 - Emphasis on clearer expectations and communication with PTG Board / Teachers from Ms. Montes

Treasurer's Report

- Kit and Cece added to accounts. We still need to go back to get Sarah Phillips, Erin Brown and Anthony Dal Ben removed from the library and savings accounts - 11/4.

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- Mr. Fitz was over his \$1,000 budget by about \$250. Kit Adsetts moves to approve a 20% overage allowance on budget approved expenses without an official board vote. Kate Buehler seconds. Motion passed with unanimous voice vote.
- CLARA will be \$4,000 less than proposed, some funds being used to buy instruments (ukuleles). Overall, they will stay within or under their budget
- Ms. Kane has been asked to be given access to beautification funds in a lump sum and provide receipts after the fact. Board to discuss, but overall declines this option. Mrs. Kane will submit receipts for all spending for reimbursement.
- Contracts signed with Ms. Jane, this is the first year we have asked her to sign a contract.
- ESGT- Caroline Dunivant building a new website using Square Space, will use \$300 already built into budget for set up fees.

Fundraisers and Campus Events

- ESGT Update - Caroline
- Gift wrap - Lisa Ashley
 - Currently at \$4500 raised. Questioning if we will continue or scrap for next year, will revisit in the December Board meeting.
- Jogathon - Kit Adsetts
 - Shirts ordered. Budget for shirts was \$5,000, but \$930 came from extra shirt orders and \$2,400 from Friends of Lubin.
 - Currently at about \$11,000. Conservative goal was \$18,000, published goal is \$25,000.
- Haunted House + Fall Festival - Erin Martin
 - 5:30-8
 - 5 Free Activity Stations
 - Nacho bar run by 4th grade- profits go towards Sutter Fort Field Trip
 - Popcorn - profits go to the theater department
- Decision regarding R4R and/or Girls on the Run
 - Spring 2023- Run for Rhett, will contact Charsey to file for grant.
 - GOTR will return in Fall of 2023
- DLASA- Caroline Dunivant
 - Hoping to restart program in November, planned classes involve Nature, Cooking, Music, Disc Golf, and Meriday Living Labs (4-6 only)
- PTG Communication tools - time permitting, will postpone until next meeting.

Next PTG Meeting

November 8, 5:30 PM