

**David Lubin PTG
Board Meeting Minutes
March 14, 2023 at 5:30 PM**

In Attendance:

Kit Adsetts, President – Present
Heather Downey, Vice President – Absent
Cece Broussard, Treasurer – Present
Lisa Ashley, Secretary – Absent
Kate Buehler, Parliamentarian – Present
Beverly Garber, Member at Large – Present
Caroline Dunivant, Member at Large – Present
Erin Martin, Member at Large – Present
Buthaina Hassen, Member at Large – Present
Kristin Saldana, Teacher Representative – Present
Mary Ann Williams, Teacher Representative – Present

Quorum Established

President's Report

- Review and approve January meeting minutes: Approved
- Document online votes approved by majority vote via Slack
 - 6th Grade Shirts on 1/30/2023 for \$150 - not needed in the end per Ms. Tamblyn
 - Meridae DLASA on 2/9/2023 for \$2500 enrichment funds
 - B Street on 2/13/2023 for \$1600 enrichment funds: Kit to follow up on status
- 1st Wednesday:
 - Shake Shack >\$800 and Petra \$400. \$3,983.56 this year

Election Update

- Present nominees: reviewed candidates with board
 - Nick Martin: president
 - Beverly Garber: VP
 - Caroline Dunivant: Parliamentarian
 - Treasurer: OPEN
 - Lisa Ashley: Secretary
 - Melissa Cronin and Pedro Peterson: Members at large, 2 OPEN
- Schedule for elections
 - Thursday, March 16 - Print and send out ballots (highlight open positions and details about
 - Thursday, March 30 - Collect ballots and tally votes
 - Tuesday, April 11 - Present results at the April meeting.

Treasurer's Report

- Budget status: Reviewed
- \$1000 allotted to debate team, Kit will check on status of plans for this
- DEI has not yet decided on use of monies allotted
- Buses for Starbase only \$1600, less than allotted
- Taxes / 1099 status: IRS not yet followed up on fiscal year change for 2022. Ms Jane, Ms Crystal and Ms Montez need 1099- Cece will check with accountant (William Simi).

Fundraisers and Campus Updates

- Requests for additional funding
 - Special Education Field Trip - \$350 bus fare for zoo: **Kit moves to approve, Kate Seconds (Classroom enrichment category)**
 - Recess/PE balls - Suggested \$5 and below: **approved for \$200 for recess balls (PE equipment category)**
 - Art - 2 additional sessions/class (42 sessions) - \$1,160 **Approved (Art Instruction category)**
 - DLASA materials: no receipts have been submitted yet. **Estimate \$100-150 per class Approved (STEAM coordinator/enrichment budget)**
- Discussed parent volunteers for recess duty: consider requesting for 2023-2024 year with class/training, needs Mr. Dixon approval. Discussed need for conflict resolution education, and reliability from volunteers.
- Discussed potential funds for unhoused students, Mr. John will talk with family about needs (target cards on hand for immediate needs). Past donations not from PTG. Consider as budget meeting item to allow equitable process. Kit will follow up with Mr. John on needs, and Ms. Tamblyn on campus items.
- STC Update - Tickets and costumes. STC has budget for costume rental (if elected). Squarespace for website ticket sales vs PTG Venmo vs paper tickets. Paper tickets preferred per discussion
- DEI funds for library
- Garden Tour - Caroline Dunivant, Ticket sales end of March, Stores/online April 1, Approx \$6000 in sponsors
- SIPPS update - Erin Martin: District funded

Next PTG Meeting

April 11, 2023 at 5:30 PM