

**David Lubin PTG  
Board Meeting Minutes  
June 13, 2023 at 5:30 PM**

**In Attendance:**

Kit Adsetts, President – Present  
Heather Downey, Vice President – Present  
Cece Broussard, Treasurer – Present  
Lisa Ashley, Secretary – Present  
Kate Buehler, Parliamentarian – Present  
Beverly Garber, Member at Large – Present  
Caroline Dunivant, Member at Large – Present  
Erin Martin, Member at Large – Present  
Buthaina Hassen, Member at Large – Present  
Kristin Saldana, Teacher Representative – Absent  
Mary Ann Williams, Teacher Representative – Present

**Incoming Members:**

Gary Ashley, Incoming Treasurer – Present  
Melissa Cronin, Incoming Member at Large - Present  
Pedro Peterson, Incoming Member at Large - Present

**Quorum Established**

<b>President's Report</b> <ul style="list-style-type: none"><li>● April Minutes Approved.</li><li>● Gary Ashley nominated and confirmed as Treasurer</li><li>● Document in minutes board votes via Slack<ul style="list-style-type: none"><li>○ Increased Lubinpalooza budget by \$500 to \$2000 on May 25 with a majority vote (7 votes yay, 4 no votes)</li><li>○ Approved \$2000 for transportation to STARBASE camp for 2023-2024 school year on June 6 with a majority vote (8 votes yay, 3 no votes).</li></ul></li></ul>	5:30 PM
<b>Treasurer's Report</b> <ul style="list-style-type: none"><li>● Budget status</li><li>● \$140,000 raised this year total. GT made approximately \$70,000 (after expenses)</li></ul>	5:40 PM

**DAVID LUBIN ELEMENTARY**

PARENT TEACHER GROUP

<ul style="list-style-type: none"><li>● Spent \$66,000 for expenses which is far under what we budgeted.</li><li>● Taxes / 1099 status</li><li>● David Lubin Restricted Funds Account<ul style="list-style-type: none"><li>○ Request to return the \$18,135.97 has been sent to Dixon</li></ul></li></ul>	
<p><b>Upcoming Fundraisers, Campus Events or New Business</b></p> <ul style="list-style-type: none"><li>● Introductions and PTG Mission</li><li>● Set July Budget Meeting</li><li>● Budget proposals<ul style="list-style-type: none"><li>○ We typically ask for proposals one week before the budget meeting which is in July.</li></ul></li><li>● Planning for next year<ul style="list-style-type: none"><li>○ Recommend reaching out to leads on larger events to see if they are willing to do the role again next year: <a href="https://docs.google.com/document/d/1iAR7cOgltjJynUq2NBjy0a6lj7ZCOB9/edit">https://docs.google.com/document/d/1iAR7cOgltjJynUq2NBjy0a6lj7ZCOB9/edit</a></li><li>○ Recommend setting meeting with Dixon in June or early July to set schedule of events for next school year.</li></ul></li></ul>	6:00 PM
<p><b>Next Meeting</b></p> <ul style="list-style-type: none"><li>● Budget Meeting - TBD</li></ul>	7:25 PM