

DAVID LUBIN ELEMENTARY

PARENT TEACHER GROUP

Executive Meeting Agenda - November 7, 2023

Attendance:

Nick Martin, President - present
Secretary, Lisa Ashley - present
Parliamentarian, Caroline Dunivant - present
Treasurer, Gary Ashley - present
Maria Lamboy, Teacher Representative – present
Adam Glatt, Member-at-large – late/present

Melissa Cronin, Member-at-large - absent
Beverly Garber, President – absent
Pedro Peterson, Member-at-large- absent
Kristin Saldana, Teacher Representative - absent

Meeting commenced at 5:30 pm.

- Did not believe a quorum was established with only 50% of board members present so agreed to vote to approve October meeting minutes over zoom. After reading the bylaws, it's noted a quorum is established so long as there are at least 50% of members present.
- Restricted Donation Update- District refunded \$18,135.97 for unused payments to instructional aides from several years back
- Support for families in need- Proposal: Establish an endowment using a portion of these funds for continued support for the 2024-2025 school year and beyond. BTS supply program, in addition to holiday gift boxes. Discussed monthly gas and grocery gift card giveaway program

Treasurer's Report

- Budget status - on budget so far. Started new PTG Venmo but has questions and may start again.
- Proposal from the 4th grade teacher for \$140 to fund a subscription to Raz-Kids to supplement existing reading instruction materials. Will vote to approve this over Slack.

Upcoming Fundraisers, Campus Events or New Business

- Instructional Aides update- 3 hires with the 4th shortly on the way. Starting next week, with SIPPS training beginning the following
- Music update- Exploring possible spring trimester programs with CLARA and Mandarins Academy. Preliminary estimates of Prop 28 funds are around \$68,699. Chris Froh will be connecting with SCUSD for more info.
- DLASA Coordinator—we need a volunteer, please

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- Holiday Projects- The Season of 1000 (pairs of) Socks. Funds will be needed for boxes in each classroom. Family gift boxes (Mr. Jon and Ms. Raptakis). Funds will be needed for gift boxes, stockings, and toiletries

Next Meeting

- Tuesday, January 9 (DL Library), Executive ONLY - 5:30 pm