

DAVID LUBIN ELEMENTARY

PARENT TEACHER GROUP

Executive Meeting Minutes - July 13, 2024

Attendance:

Kate Buehler, President - Present
Beverly Garber, Vice President - Present
Gary Ashley, Treasurer - Present
Melissa Cronin, Meeting Administrator/Parliamentarian - Present
Kyra Welch, Secretary, - Present
Caroline Dunivant, Garden Tour Chair - Present (during budget proposals)
Pedro Peterson, Member-at-large-
LaTisha Johnson, Member-at-large - present
Rebecca Leece, Member-at-large -
Katie Riley, Member-at-large - Present
Kristin Saldana - Teacher Rep - Present
Natalie Tamblyn - Teacher Rep - Present (during budget proposals)

<ul style="list-style-type: none">• Quorum Established	
Annual Budget <ul style="list-style-type: none">• Proposals submitted by teachers, staff, and board members reviewed & discussed<ul style="list-style-type: none">○ Move to approve - Kate○ Second - Beverly○ All Approved / no objections• Some proposals will require additional information and were approved with reduced or partial budgets until more details can be provided. Board will review those during a follow up meeting	
Upcoming Fundraisers, Campus Events or New Business <ul style="list-style-type: none">• Creation of a new voting-member board position, effective for the 2024-25 school year<ul style="list-style-type: none">○ Position: Communications Director• Kristin Saldana nominates Caroline Dunivant (not present during this half of the meeting) as the Communications Director for 2024-25<ul style="list-style-type: none">○ Move to approve - Kate○ Second - Katie○ All Approved / no objections• For next Executive Meeting, President to draft updated Board Member Bylaws to accommodate the newly created Communications Director position as well as the voting policies	
Next Meetings <ul style="list-style-type: none">• August 26, 2024 Executive / Board Meeting<ul style="list-style-type: none">○ Time: 6pm	

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| <ul style="list-style-type: none">○ Location: David Lubin Library● September 10, 2024 General Meeting<ul style="list-style-type: none">○ Time: 5:30pm○ Location: David Lubin Library | |
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